

NEWPORT SKI CLUB
CLUB MEETING PROCEDURES
2022-2023 SEASON

TIME, PLACE AND MANNER OF MEETINGS

1. Meetings shall be held at 7:00 pm on the second Thursday of each month from September through June.
2. Meetings shall be held in person at Vasco Da Gama Hall (Fenner Hall), 15 Fenner Avenue, Newport, RI.
3. Members may attend and participate in meetings in person or electronically through an audio/visual link (Zoom), however, the failure of an electronic system for participation shall not invalidate a meeting or any actions taken therein provided there is quorum in person at the meeting.

CONDUCT OF MEETINGS

1. Meetings shall be conducted under the current edition of Robert's Rules of Order, Newly Revised, except as modified herein.
2. The President shall preside at Club meetings and may express his/her position on matters before the Club.
3. Members must be recognized by the Chair prior to speaking.
4. The Chair may use a voice vote for routine or uncontested motions.
5. For contested matters, the Chair may limit members to 2 minutes for comment. Once all members have been heard, the Chair may allow an additional 1 minute to members.
6. During discussion of a contested matter, the following rules should be kept in mind:
 - a. Members are not allowed to speak until they have been recognized by the Chair.
 - b. All remarks are to be addressed to the Chair.
 - c. Comments from members should be relevant to the matter under discussion.
 - d. Members should refrain from personal attacks or disparaging the motive of another member.
 - e. Members may be asked to use a microphone so that all members may hear the discussion.
7. Excessive use of parliamentary procedures (i.e. motions to amend, table, call the question, etc.) is discouraged. Members should be able to present, discuss, listen and vote on issues before the membership at a meeting.